

Simplify nominations. Ensure accurate, complete submissions.

Running a program to collect nominations for awards, honors, fellowships, or recognition is made fast and easy with InfoReady's Nomination Tool. The Nominations Tool gives administrators a structured, efficient way to collect high-quality data without spreadsheets, shared drives, or endless emails.

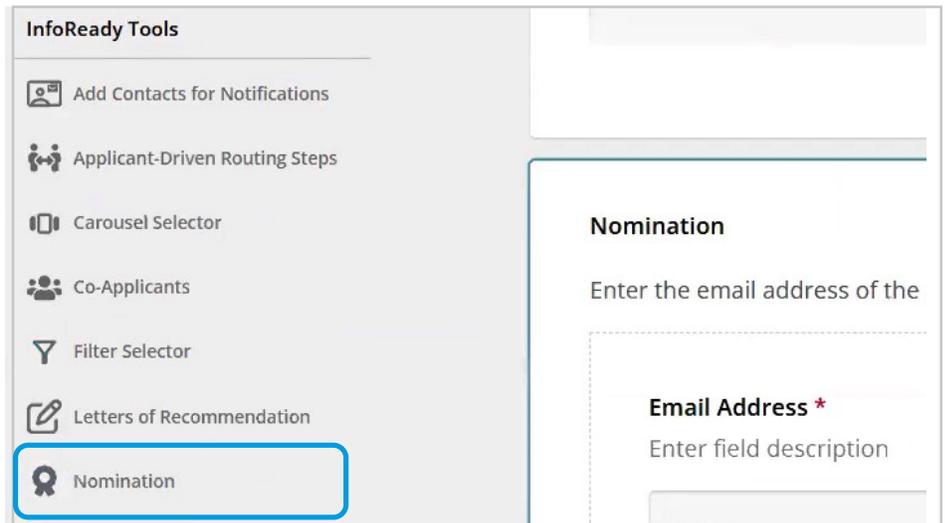
What the Nominations Tool Does

InfoReady's Nomination Tool makes building nomination forms fast and easy. Drag and drop the Tool anywhere onto your form. Choose the data you want to display on the form and what to keep hidden for your own analysis and reporting.

The Nominations Tool works in two powerful ways.

1. Instantly populate the nomination form with fields you select from a list of your data.
2. Automatically pull accurate person data into those fields.

Reduce administrative follow-up by ensuring required fields and documents are complete and accurate data when submitted. The process stays organized and easy to manage with all the data in one system.



Why Administrators Love It

Fewer Emails. Less Chasing. Better Submissions.

Structured nomination input

Capture the right information the first time, using data from your institution's system.

Built for people-based programs

Designed specifically for awards, honors, and recognition processes where accurate person data matters.

Cleaner data, faster decisions

Consistent information makes downstream review and reporting dramatically easier.

Scales across programs

Use the tool for faculty awards, student honors, named lectureships, service awards, and much more.

Common Uses for the Nomination Tool

- Faculty & staff awards
- Student honors & recognition
- Distinguished lectureships
- Alumni & service awards
- Internal nominations for external awards

What's Included

Package includes:

- Full Nominations Tool functionality
- Your choice of ONE enhancement:
 1. Directory Look Up – pull authoritative data directly from your institutional directory
 2. Dynamic Profiles Plus – maintain rich, reusable profiles across nominations and programs

Price: \$4,500 annually plus \$2,500 one-time configuration fee. The Nominations Tool package can be added to your current InfoReady license.

Tool can be launched as soon as the data feeds are set up.

If you already have one of the required data feeds, you can purchase the Nomination functionality separately.

Nomination ✕

Nominators may search for nominees by first name, last name or email address. Configure other fields to include in search and in the application below.

- **Display in Search** - Select the fields nominators will see displayed in the search results to help them make a selection.
- **Display in Form** - Select the fields within InfoReady you would like to display in the application. These fields will pre-populate with data, if known, when nominators select a nominee.
- **Read Only** - Select the fields you do not wish nominators to edit.

Field	Display in Search	Display in Form	Read Only
Select All	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email Address	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
First Name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Last Name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Level	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Level 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Level 2 Description	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Level Description	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Plan 2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Plan 2 Description	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Academic Plan Description	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Notification Options

- Notify nominees of nomination upon submission
- Notify nominees upon rejection
- Notify nominees upon award

What You Can Expect

- Complete nominations
- Fewer follow-ups
- Less administrative friction
- A professional experience for nominators and nominees

Want to see how it works in your programs? Ask your InfoReady account manager for a quick walkthrough or email sales@inforeadycorp.com.

Have a complex nomination and award process?

Contact us at sales@inforeadycorp.com to learn how we can design a custom solution to meet your needs.